

HARYANA GOVT. GAZ. JUNE 20, 2006 (JYST.30.1928 SAKA)

**ANNEXURE-E  
FORM NO. PF-5**

(see rule 24)

**APPLICATION FOR FINAL PAYMENT/TRANSFER TO  
CORPORATE BODIES/OTHER GOVERNMENT**

To

(Through the DDO's)

Sir,

I am retire/have retired/have been discharged/dismissed/have been permanently transferred to \_\_\_\_\_/have resigned finally from Government service/have resigned service under \_\_\_\_\_ Government to take up appointment with \_\_\_\_\_ and may resignation has been accepted with effect from \_\_\_\_\_ forenoon/afternoon. I joined service with \_\_\_\_\_ on \_\_\_\_\_ forenoon/afternoon.

2. My fund Account No. is \_\_\_\_\_.

3. I desire to receive payment through my office \_\_\_\_\_ or through the \_\_\_\_\_

Treasury/Sub-Treasury. Particular of my personal marks of identification left hand thumb and finger impressions (in the case of illiterate subscribers) and specimen signature (in the case of literate subscribers) in duplicate duly attested by a Gazetted Officer of the Government are enclosed.

4. I request that the entire amount at my credit with interest due under the rules may be paid to me/transferred to \_\_\_\_\_.

Date:-  
(To be specified)

Yours faithfully,

(Signature)

Name:

Address:

**(FOR USE BY HEAD OF OFFICE)**

**Forwarded to the Chief Administrator HSAM Board, Panchkula.**

2. Sh./Ms. \_\_\_\_\_ has finally retired/has been discharged/dismissed/has been permanently transferred to \_\_\_\_\_/has resigned finally from Government Service/have resigned service under \_\_\_\_\_ Government to take up appointment with \_\_\_\_\_ and his/her resignation has been accepted with effect from \_\_\_\_\_ forenoon/afternoon. He/She joined service with \_\_\_\_\_ on \_\_\_\_\_ forenoon/afternoon.



3. The last fund deduction was made from his/her pay in the office Bill No. \_\_\_\_\_ dated \_\_\_\_\_ for Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) Treasury Voucher No. \_\_\_\_\_ of \_\_\_\_\_ Treasury the amount of deduction being Rs. \_\_\_\_\_ and recovery on account of refund of advance Rs. \_\_\_\_\_.

4. Certified that he/She had taken the following advances in respect of which \_\_\_\_\_ installment of Rs. \_\_\_\_\_ are yet to be recovered and credited to the Fund Account. The details of advance (s)/withdrawal (s) granted to him/her during the twelve months immediately proceeding the date of his/her quitting service/proceeding on leave preparatory to retirement or thereafter are also indicated below:-

Serial Number	Amount of Advance/withdrawals	Place of encashment	Voucher Number and Date
1.			
2.			
3.			
4.			

5. Certified that he/she has not resigned from Government service with prior permission of the state Government to take up an appointment in central Government or under State Government or under a body corporate owned or controlled by the state.

6. Certified that no advance/withdrawal will be sanctioned to the subscriber henceforth without the concurrence of accountant general, Haryana.

7. Certified that the subscriber/claimant submitted the application on \_\_\_\_\_ date \_\_\_\_\_ Month \_\_\_\_\_ Year.

(Signature of Head of Office)