

Self Appraisal Performa
(for ACR in respect of Chief Engineer/EIC)

Self Appraisal Performa for the year _____

1.	Name & Destination	
2.	Period	
3.	Nature of duties assigned	
4.	Clearance of detailed estimate, tenders, DNIT of roads.	
5.	Clearance of detailed estimates of Buildings	
6.	Promptness in disposal of correspondence	
7.	Has he exercised proper control over the Departmental works as per codal rules & instructions issued from time to time.	
8.	Has he taken steps & exposed any unscrupulous elements working under him	
9.	Steps taken for monitor prevention of unauthorized construction of link roads.	
10.	Steps taken for monitoring of list of estimates for works where expenditure has exceeded the sanctioned estimate but revised estimate not prepared.	
11.	Steps taken for monitoring of paras of inspection report of AG Haryana (give year wise details with efforts to get them cleared)	
12.	Inspection reports of SE and has the compliance been reported, and if not, why? Action taken in no of cases.	
13.	Financial achievements	
14.	Physical achievements	
15.	Other assignments/ achievements	